

ASQ1004 Board Minutes

8 August 2007

Called to order at 5:40

Present: Anita Kenworthy, Curt Pawloski Shelly Bennett, Jon Hickey, Marci Beagle, Cary Black, Christine Eckerle, and Karl Eckerle

SMP: Reviewed SMP for 2007/8

- Christine will send form with minor updates and added 1 'revenue generation' activity (TBD). Form is due 10/1.
- Cary will check with Regional/National initiative to host a webinar for the revenue generation activity.

Program: Reminder, full schedule is available on-line.

Each board member volunteered to submit an article to the newsletter for a given month.

Reminder, Host is responsible for the pre-meeting topic

Marci will contact Greg S. about a HealthCare speaker for October. Greg S. has mentioned a contact, Marci has one and Jon Hickey has one.

Please see the upcoming months below:

Sep 12: Host, Shelly Bennett

Speaker: Shelly Bennett is contacting Chrysler QAAT team (Damon Davie)

Topic:

Location: Damon's

Newsletter item: Shelly Bennett

Oct 10: Host, Marci Beagle

Speaker:

Topic: HealthCare

Location:

Newsletter item:

Nov 14: Host, TBD

Speaker:

Topic

Location:

Newsletter item: Anita

Dec **No meeting**

- Each Board Member should prepare a presentation, or familiarize themselves with one from the Sharepoint, in order to cover last minute changes. If you need any help please contact Cary Black.
- Anita will contact Greg Rovoll to see if he has the projector screen, or knows who might. If unable to locate, Mark Oullett has offered to sell a 4 x 4 screen to the section for ~\$50.
- Shelly will follow-up with Chrysler QAAT team and Damon's for the September meeting. Need information by 8/23 for Newsletter and website.
- Marci needs copies of the tax exempt form.
- Shelly, Anita and Greg Stewart to send Marci copies of any forms used for Program.

Treasurer: Solvent.

- Anita will work on getting CD accounts transferred over to current Board members.
- Shelly will add a task for the planning meeting to get accounts transferred over to the appropriate members for each year.
- Consider changing banks to consolidate accounts – Greg S. to review. Currently Checking is at Citizen's and CDs are at Chase.
- Greg S. to schedule review meeting by 8/15. Anita and Greg S. must sign; Greg S to send message to other Board members so that two others may be present for the Financial Review.
- Financial Review due by 8/15.
- Budget due by 9/

Newsletter: No report. Anita will follow-up with Greg S. to verify he is still able to support the Newsletter.

Education: No report.

Application for next Certification Exams is 17Aug

Next examination date is 20Oct

Membership: No report.

Webmaster: No report.

Student:

- Shelly will send Curt contact information for Dr. Kumar (Advisor) and Brendon Kowatch (President)

- Curt will contact Kumar and Brendon to discuss scholarship application, promotional items, a joint meeting in November and how we can support the section.

Roundtable:

- Board meetings at the Texan is set-up through January.
- Updated contact information from this meeting will be sent to all.

Respectfully submitted,

Shelly Bennett